

Behavioral Health Advisory Council Minutes (Draft)

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MEETING DETAILS	
Date and time:	March 25 from 10AM to 2PM (rescheduled from February 20, 2019 due to inclement weather)
Venue:	Conference Room @ VACSB Offices in Richmond, Virginia (10128 West Broad Street, Suite B, Glen Allen, VA 23060)
COUNCIL DEMOGRAPHICS	
Hayden Myer (MHAV/administrative agent for BHAC)	
Present	Sherry Confer (DMAS); Katharine Hunter (DBHDS); Livia Jansen (DJJ); Jean Hoyt (VDH); Nathanael Rudney (DBHDS); Karlyn Clevert-Smith (Private Provider); ; Bruce Crusier (MHAV); Hilary Piland (VACSB); Malania Poore (VOCAL); Deidre Johnson (VOCAL); William Hart (Peer); Karen Kallay (Peer); Robin Hairfield-Cook (Peer); Oketa Winn (DMAS)
Guest (s)	Ramona Howell and Eric Billings (DBHDS, accompanied Nathanael)
Absent	Catharine Harrison (DARS); Patricia Parham (DOC), Gail Taylor (DBHDS); Sandra O'Dell (Substance Abuse Services Council); Kathleen Levenston (Provider Adult MH); Laura May (NAMI VA); Larry Almarode (Peer); Heather Seaman (Peer); Ashley Everette (Voices for Virginia's Children); Marjorie Yates (Peer/SAARA); Betsy Lalla (Peer); Ron Pritchard (VSIAS/VAAP); Calendria Jones (Peer);
Minutes Taken By	Hayden Myer
Presiding Officer	Bruce Crusier, Treasurer
Order Called	Committees met at 10:00AM; Council convened at 11:00AM

Quorum **was not present** in today's meeting (requires 15 members, a majority [8 out 14] of these members need be consumers/peers, advocates, and family members)

No.	Item	Discussion/Action	Responsibility/Follow-Up (if applicable)
Committees Meet (10AM to 11AM)			
	Committees Meet	Committees met for an hour (from 10:00AM to 11:00AM)	
Welcome, Introductions, Public Comment			
		<ul style="list-style-type: none"> Bruce Crusier, Treasurer, called the Council to order at 11:10 AM Council members introduced themselves Laura Pearson (with DBHDS), who accompanied Katharine Hunter to the meeting, introduced herself Quorum was not present in today's meeting 	The Council will have several things on which to vote during the next meeting (April)
Approval of Minutes from Previous Meetings (October and December 2018)			
		<ul style="list-style-type: none"> Minutes reviewed but voting did not take place because there was not a quorum present. 	To approve October, December and today's Council meeting minutes.

Committee Reports			
	Finance	<ul style="list-style-type: none"> Bruce shared that he will have a report during the next meeting. 	There will be a financial report during the next BHAC meeting.
	Membership	<ul style="list-style-type: none"> Betsy (chairperson) was not present, but Malaina Poore and Robin Hairfield-Cook talked about the membership committee's ideas about recruiting and keeping members. The Membership Application has been revised, and the committee will plan to present it at the next meeting. Robin emphasized that our voice can be heard and used in manner to be an agent of change, and acknowledging that BHAC membership is a honor. Katharine Hunter said that the Virginia Family Network might be a good place to reach out as well as family support partners and families that may want to serve on the Council. Nathanael Rudney agreed and emphasized family support partners and other paid peer specialists can be a good source. Robin shared that she would like to see people from all over the state as members of the Council. She also asked about having a letter from the Commissioner (or someone high up in DBHDS) to people who are on the Council. Malaina said that the membership committee contacted the Virginia Certification Board confirmed that Council membership and participation can count towards "advocacy hours" Bruce reminded the Council that members representing organizations can send "proxies." 	<p>BHAC Membership Application to be looked over at the next meeting.</p> <p>Hayden will email the Council with a separate email to emphasize to members that sending a proxy is a great way to ensure we are meeting quorum.</p> <p>Nathanael to request letter from the Commissioner to officially acknowledge BHAC membership</p>
	Children/Youth	<ul style="list-style-type: none"> Katharine shared that the Office of Child & Family Services is doing a variety of things to improve the workforce and services Thursday, May 9 is National Children's Mental Health Awareness Day; DBHDS is asking the localities to have an event and will be encouraging people to reach out to "out of the box" areas. She also shared that on the DBHDS's website has a page on their website to help with National Children's Mental Health Awareness Day. Anybody, not just CSBs, can have an event, and DBHDS is asking that events not be used for fundraising. DBHDS will have a panel of young adults who will share their experiences. Katharine will find out if the panel will be recorded. Even if an organization doesn't use DBHDS's materials, DBHDS can still promote it. 	<p>Thursday, May 9 is National Children's Mental Health Awareness Day (DBHDS has a page on their website with a toolkit/materials for use).</p> <p>Katharine Hunter will find out if the young adult panel for Children's Mental Health Day will be recorded</p>
	Adults/Elder	<ul style="list-style-type: none"> No committee report. 	
	Evaluation and Block Grant Committee	<ul style="list-style-type: none"> Karen said the committee sees their role as fostering communication and the committee would like to have more staffing from DBHDS. They talked about the additional \$1.7million increase in MHBG funds, and this will be discussed later in Nathanael's presentation. A letter to the Commissioner is required by the MHBG. 	Karen proposed a one-page questionnaire to organizations and members about the BHAC

		<ul style="list-style-type: none"> Because of agency updates and important information, it might be advantageous to move committee meetings to the latter part of the meeting. Deidre shared that it makes sense and could encourage more participation. Karen and Nathanael shared that the committees are theoretically supposed to meet in between the Council meeting. William Hart shared that there has been more committee involvement since having the committees meet first. He also shared that he thinks it is a good idea to have the “meat and potatoes” at the start of the meeting. Karen proposed a one-page questionnaire to organizations and members about the BHAC; Karen also asked about getting copies of the questionnaire for the entire Council. 	
	Bylaws	<ul style="list-style-type: none"> William shared that the Council is waiting on quorum to approve BHAC Bylaw changes. He referred to the previously distributed explanation of proposed changes to Bylaws and attached “red-lined” update to the Bylaws. Members are encouraged to look over the documents (William’s memo and the redlined changes to Bylaws) prior to the next meeting. 	Council members should look over the documents (William’s memo and the redlined changes to Bylaws) prior to the next meeting for a vote.
DBHDS Block Grant Presentation by Nathanael			
	Nathanael Rudney	<ul style="list-style-type: none"> Nathanael presented information on the Block Grant application process (see attached presentation). He asked for the Council’s input about allocation for the increase in MHBG money Requests for funding were suggested for Peer-Run Respite Roundtable; increase amount of peer run programs as they are running well beyond capacity Bruce Cruser expressed the Council’s need for more information, and he brought up a need for needs assessment to identify gaps Katherine Hunter explained to the Council that there is a needs assessment being done; DBHDS & DMAS collaborated with The Farley Center to try to identify gaps and to redesign Sherry Confer said that the next step is to figure out how to redesign the system so the areas of need can be funded The MHBG application is due by August 	Recommendations for letter to accompany MHBG: <ul style="list-style-type: none"> Suggestions include regular report/communication to senior leadership on a quarterly basis Funding: <ul style="list-style-type: none"> MH Council and Recovery Services CSBs increase peer services CSB Client Welcome Packets Making up for lack of general funds Secure electronic faxing Nathanel is going to work to get a copy of the funding contract from VCU about the formula for allocation of funds
Q & A with Fiscal Representatives from DBHDS			
	Eric Billings Ramona Howell	<ul style="list-style-type: none"> Eric said they are in the process of developing a base budget for FY2020. Block Money would be included in the base budget. William Hart asked about the metrics that are used to determine CSB allocation funding 	Next Steps: <ul style="list-style-type: none"> Block Grant Subcommittee: Letter

		<ul style="list-style-type: none"> Nathanael said that DBHDS is working on developing a new population-based formula MHBG funding metrics are based on historical metrics There are federally required set-aside allocations (10% of early intervention SMI); state requirement to allocate \$1m for elderly services Consumer-Directed Mental Health Programs has a minimum requirement of \$750,000 and DBHDS currently exceeds that amount by about \$200,000. There will be a one-pager that will be shared with the Council once it's finalized Bruce expressed that BHAC's consensus about a funding needs (for example, an increase in peer-run services) holds weight due to the diverse group of individuals on BHAC Hilary Piland said the Mental Health Council of VACSB meets every other month and they also identify funding needs. A major one has been more peer services/specialists. William Hart asked for clarification about how do we know where certain money is going towards certain Consumer-Directed Services <ul style="list-style-type: none"> Performance Contracts with DBHDS and CSBs help ensure that \$\$\$ is going to where it's supposed to be allocated William expressed that peer services will be the biggest bang for the buck and will provide a major return on investment Nathanael expressed that historically the Council was not well-informed about the allocation of money, and emphasized that the core challenge is what do we need to focus on for the Council to be effective Karen asked if the funding increases are proportionally distributed according to the current funding formula The hope is to continue this discussion next month for another meeting Bruce asked the Council for their preference about steps to take between now and the next meeting <ul style="list-style-type: none"> Karen Kallay asked for a consensus for the Block Grant Committee to draft a letter for recommendations for the \$1.7 to go towards peer-run services as well as staffing needs; this was the consensus of the Council Deidre Johnson shared that all of the peer-run services are in need; Deidre also asked about when the needs assessment partnership with VCU and DBHDS will be completed for the Council to know Sherry Confer gave out a one-pager about the Virginia Behavioral Health Redesign; Sherry also shared that she was pleased about the business that has been discussed during this Council meeting Sherry stated she has a different job at DMAS and so this is her last BHAC meeting. She introduced Oketa Winn as the new DMAS representative to the BHAC. Members thanked Sherry for her years of service on the Council. 	<p>about the \$1.7m increase to include peer-run services, filling DBHDS staffing needs related to the Block Grant</p> <p>- Karen Kallay will draft the letter</p>
Meeting was adjourned at 2:05PM.	Notes by Myer, Crusier		

Next Meeting: April 17, 2019

Location of meetings for each meeting in 2019: VACSB Conference Room

List of All Meeting Dates for 2019

February 20, 2019 (Rescheduled to March 25, 2019)

April 17, 2019

June 19, 2019

August 24, 2019

October 16, 2019

December 11, 2019 (note: this is the 2nd Wednesday instead of the 3rd Wednesday because of the holiday season)

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